



TRANSFER OF OWNERSHIP AGREEMENT

IMPORTANT: Carefully read all instructions on this double-sided form. Please print clearly.

Date _____

A	<i>All receiving owners (owners must be over 18 years of age) must complete Section A and have their signature(s) notarized by a Notary Public or witnessed by a Rose Hills Title Administrative Specialist. Include any owners that will remain on title (owners must be over 18 years of age). For value received, I/we (owners in Section C) hereby sell, assign, transfer and direct Rose Hills® to issue a Certificate of Ownership to the following person(s).</i>						
Legal Last Name		First Name		Middle Name		Suffix	
Address				Address			
City		State		ZIP			
Phone		Date of Birth		Gender (M/F)			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			
Legal Last Name		First Name		Middle Name		Suffix	
Address				Address			
City		State		ZIP			
Phone		Date of Birth		Gender (M/F)			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			
B	Property/Interment Rights (including title and interest) to be transferred. Original Certificate is: ☐ Attached ☐ Lost Check all that apply: ☐ Double Interment Privilege (DIP) ☐ Double Depth (DD)					Transfer type: ☐ Within family ☐ Private sale ☐ Broker-assisted ☐ Charitable	
Lawn		Lot		Grave(s)			
Lawn		Lot		Grave(s)			
		Commodities? (Y/N) If yes, list loan number: _____					
C	<i>By signing this agreement you have acknowledged the intent of this ownership change to the person(s) named in Section A. All current owner(s) and their spouse(s) must sign and complete the information below. Signatures must be notarized by a Notary Public or witnessed by a Title Administrative Department Specialist.</i> <i>Rose Hills will not be responsible for liability on account of the authorization to transfer title. Therefore, Sections A, B and C must be completed prior to the signatures being notarized or witnessed.</i>						
Legal Last Name		First Name		Middle Name		Suffix	
Address				Address			
City		State		ZIP			
Phone		Date of Birth		Gender (M/F)			
☐ Single ☐ Married ☐ Widowed ☐ SRDP				☐ Single ☐ Married ☐ Widowed ☐ SRDP			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			
Name of Spouse or SRDP				Name of Spouse or SRDP			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			
Legal Last Name		First Name		Middle Name		Suffix	
Address				Address			
City		State		ZIP			
Phone		Date of Birth		Gender (M/F)			
☐ Single ☐ Married ☐ Widowed ☐ SRDP				☐ Single ☐ Married ☐ Widowed ☐ SRDP			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			
Name of Spouse or SRDP				Name of Spouse or SRDP			
Signature _____ Office Use Only: DL# Exp Initials				Signature _____ Office Use Only: DL# Exp Initials			

 TRANSFER OF OWNERSHIP AGREEMENT INFORMATION AND INSTRUCTIONS
IMPORTANT: Carefully read all instructions on this double-sided form.

1. Phone and e-mail assistance are available Monday through Friday, from 8 a.m. to 5 p.m., excluding holidays.
2. Appointments are available Monday through Thursday, from 8 a.m. to 4 p.m., excluding holidays. We are closed from noon to 1 p.m. for lunch. For questions or appointment assistance, please contact us at **562-463-4563** or **TitleAdminRecords@RoseHills.com**.
3. Required Fees: An endowment care fund contribution will be charged on all property transfers to ensure adequate reserves for the ongoing care and maintenance of the cemetery. This fee will vary depending on the last endowment care fee paid to Rose Hills. In addition, a \$995 transaction fee is required. Contact the Title Administration department to determine the required fees to transfer your property. **Fees are payable to Rose Hills and subject to change. Personal checks are not accepted.**
4. All information must be clear and legible for processing. **White-out or cross-outs will not be accepted.**
5. All current owners and their spouses or state-registered domestic partners (SRDP), even if not listed on current ownership certificate, must sign. **Signatures must be notarized by a Notary Public or witnessed by a Rose Hills Title Administration Specialist.**
 - All new owners (receiving property/interment rights) must complete Section A and sign. Signatures must be notarized by a Notary Public or witnessed by a Rose Hills Title Administration Specialist.
6. If all property owners are deceased, the California Health and Safety Code may prohibit resale of the property. **To see if your property is transferable, call 562-463-4563. DO NOT use this form.**
7. Rose Hills will not process the Transfer Agreement unless all required documents, information, signatures and fees are provided. Required documents **may** include:
 - Death certificates for any deceased property owners not interred at Rose Hills. If a deceased property owner is interred at Rose Hills, please indicate his/her interment location (grave number, lawn name, etc.) in Section C.
 - A General or Durable Power of Attorney (POA) document that states the POA applies to personal/real estate property.
 - Original Certificate of Ownership (if the original certificate is lost, please indicate so in Section B) .
 - Final dissolution papers, court orders and conservatorship documents. Documents must be specific to Rose Hills Memorial Park and must include a description of the cemetery property (i.e. lawn name, grave and lot number, etc.).
 - Trust or will with the name and location of the interment rights specifically described (because interment rights are not considered personal property or real estate).
 - A current passport will be accepted as identification for a buyer for a transfer, an Affidavit of Heirship or a Designation Order.
 - One of the following name change documents, with a government-issued photo ID: naturalization document with Petition for Name Change form; final dissolution papers, if divorced; marriage certificate or court documents.
 - Corporation documents. Transfers including a non-profit organization require: Statement of Information or Articles of Incorporation, generated by the State of California.
8. Completed Transfer Agreements and all required documents and fees should be submitted to:
Rose Hills Memorial Park & Mortuary
Title Administration Department
3888 Workman Mill Rd.
Whittier, CA 90601

ENDOWMENT CARE CONTRIBUTION PAID ON THIS TRANSFER AGREEMENT: \$ _____

TRANSFER PROCESSING FEE PAID ON THIS TRANSFER AGREEMENT: \$ _____

NOTE FOR NOTARY: Jurat(s)/acknowledgements must be attached.